

<p>MINUTES Rotary World Help June 14, 2016 Home of Mel Endelman</p>

Present:	Jack Morrison Jim McGrandles David Truman Ann Hulbert Janice Froese Michael Woolnough Dan Gallant	Trisha Evans (Guest) D'Arcy Warner Steve Gable Brian Cox Tom Albanese Ralph Towsley (Guest) Elena Agala (Guest)
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ISSUES/ITEMS

ACTION

A. Minutes of Meeting May 10, 2016:

- Moved by Dan Gallant and seconded by Brian Cox to accept the minutes as circulated. Carried.

B. Treasurer's Report – David Truman:

- David reviewed the financials that were previously circulated.
- Moved by David Truman and seconded by Jim McGrandles to accept the financial statements as revised. Carried..

C. Shipment Updates – Steve Gable:

- Steve covered various upcoming shipment possibilities. We may be able to ship a container to the Ukraine near the end of July.
- We have shipped a total of 11 containers since the beginning of the year. This brings our total to 348 shipments. This represents approximately \$121,800,000 worth of medical and educational materials the Rotary World Help has shipped since 1997.

Steve Gable

D. Pickups – Dan Gallant:

- Dan reported that he will be spending up to three days this week bringing the warehouse up to date regarding pickups.
- The northern clubs will be contacting us as soon as they are ready to send us the material they have collected.

E. Business Arising from Minutes:

1. Mail Delivery – D’Arcy Warner

- D’Arcy reported that he had contacted Linda Enns (Administrator, RC of Vancouver) about RWH mail. She agreed to send the mail to us at least once per week.

2. Shipping Systems Update – Steve Gable:

- Steve asked that we all refer people to our website for forms rather than having each of us sending out forms that may be out of date.

All

3. \$500 Challenge – Royal City Rotary Club – D’Arcy Warner:

- David Truman reported that he had received three responses from 5040 to this challenge. At this point we have received no responses from 5050. Janice mentioned that she will follow up.

Janice Froese

4. Website Update – Steve Gable:

- Steve reported that our updated website will be complete by next week. He will let us know when it is up and running. Once complete, D’Arcy will send the link to our members for their comments and to report errors.

Steve Gable

D’Arcy Warner

5. Directors’ Pictures – Steve Gable:

- Steve asked the directors to send him individual pictures (if possible, with our Rotary “T” shirt on) to be included in the updated website. Steve will send us an email to remind us.

All

Steve Gable

F. New Business:

1. Mirroring Computer in Warehouse – D’Arcy Warner:

- D’Arcy has spoken to Jack Zaleski about this issue. Jack mentioned that he will be able to handle this project. D’Arcy will contact Jack for his help.
- In completing this project, David Truman (based on his experience) suggested that the project should have the following features:
 - ◆ Make sure there is a method for testing to ensure the mirroring is working properly.

D’Arcy Warner

- ◆ Make sure the hard drives are younger than 5 years old since drives are often the first point of failure.
- ◆ Make sure we have a reliable backup for the software.

2. **Use of the RWH Logo – Steve Gable:**

- Steve would like us to refer all requests for the use of our logo to him.

All

3. **Note: Extra Help Required – Loading:**

- We need more volunteers to help with the loading and packing of the containers. In this case, we are asking for volunteers who are specifically prepared to work **in the actual containers**. . D’Arcy will send an email to all of our members requesting such volunteers.

D’Arcy Warner

G. **The Next Meeting: To be announced.**