

<p>MINUTES Rotary World Help Aug 8, 2016 Home of Steve and Bonnie Gable</p>
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Present:	Janice Froese Jim McGrandles Bonnie Sutherland Ann Hulbert Michael Woolnough	D'Arcy Warner Steve Gable Wayne Crossen Ralph Towsley (Guest)
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ISSUES/ITEMS

ACTION

A. President's Report:

- Ann Hulbert thanked Bonnie and Steve for the wonderful dinner and for hosting this meeting.

B. Minutes of Meeting June 14, 2016:

- Moved by Steve Gable and seconded by Janice Froese to accept the minutes as circulated. Carried.

C. Treasurer's Report – David Truman:

- The financials, previously circulated, were reviewed and accepted. Moved by Jim McGrandles and seconded by D'Arcy Warner. Carried.

D. Shipment Updates – Steve Gable:

- As of this date, we have shipped a total of 349 containers. This represents approximately \$122,150,000 worth of medical and educational materials the Rotary World Help has shipped since 1997.
- Wayne Crossen moved and D'Arcy Warner seconded that we contact all of our member clubs and asked them to let D'Arcy know if they would like one of our board members to make a presentation to their members about the RWH organization. Carried. The purpose of this motion is to help us improve our communications to our member clubs.

Steve Gable

D'Arcy Warner

E. Pickups:

- Steve reported that the warehouse is quite full and noted that we must do our best to organized shipments to free up space.

All

- Bonnie Sutherland moved and Jim McGrandles seconded that we use the non-earmarked funds to subsidize shipments to help clear out the warehouse as necessary. Carried.

Steve Gable

F. Business Arising from Minutes:

1. Website Update – Steve Gable:

- Steve reported that the revised website is now up and running. All the forms required for the container shipments are now on the website. The last AGM report is also on the web.
- Steve asked that D’Arcy let all of our members know of the revised website. Also, would all members let Steve know if revisions are required or if additional information should be added to the site.

All

2. Pictures – Steve Gable:

- Steve asked the directors to send him individual pictures (if possible, with our Rotary “T” shirt on) to be included in the updated website.

All

3. Mirroring Computer in Warehouse – D’Arcy Warner:

- D’Arcy will follow up with Jack Zaleski about this issue. In a previous conversation with D’Arcy, Jack mentioned that he will be able to handle this project. In completing this project, the revisions should have the following features:
 - Make sure there is a method for testing to ensure the mirroring is working properly.
 - Make sure the hard drives are younger than 5 years old since drives are often the first point of failure.
 - Make sure we have a reliable backup for the software.
 - The manifest printout should have the new RWH logo.

G. New Business:

1. Use of the RWH Logo – Steve Gable:

- Steve Gable moved and Jim McGrandles seconded that any use of our logo must receive approval of the Board. Carried.

D’Arcy Warner

2. RWH Representation:

- As a general policy, we agreed that individuals wishing to represent the RWH, must receive, in advance, approval from the Board.

All

H. The Next Meeting:

**7:00pm, Tuesday
Sept 13, 2016
Home of Mel Endelman
4165 Cherrywood Crescent
Burnaby, BC.
Phone: 604-433-8903**